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Name of Organization: Advisory Council on Science, Technology, Engineering and Mathematics (STEM) Survey Subcommittee

Date and Time of Meeting: February 17, 2016, 3:00 PM

Place of Meeting: Governor's Office of Science Innovation and Technology (OSIT)
100 N. Stewart Street, Suite 220
Carson City, NV 89701

The following numbers were used for the conference call:

Carson City: 775-687-0999
Las Vegas: 702-486-5260

Participant's Collaboration Code: 70987

MINUTES

I. Call to Order/Roll Call

Brian Mitchell, Director, Governor's Office of Science, Innovation and Technology (OSIT)

Mr. Mitchell called the meeting to order at 2:00 pm.

Members Present: James Huckaby, Dr. Anne Grisham, Cory Hunt

Staff Present: Brian Mitchell, Dale Ann Luzzi

A quorum was declared.

- II. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

- III. **Welcoming Remarks**
Brian Mitchell, Director, OSIT

Mr. Mitchell welcomed the subcommittee members and thanked them for attending the meeting. He said the intent of the survey is to give the STEM Advisory Council a baseline understanding to what extent STEM is taught in the state, what is being done well, and what the barriers are to more fully integrating STEM into the education system.

- IV. **Election of Subcommittee Chair (For Possible Action)**
Brian Mitchell, Director, OSIT

Mr. Mitchell asked for nominations for the chair of the subcommittee. He said the chair would primarily be responsible for presenting the subcommittee report to the STEM Advisory Council. Dr. Anne Grisham was unanimously elected chair of the survey subcommittee.

- V. **Review of Council's Previous Work, the Previous Survey, and Previous Outcomes (For Information Only)**
Brian Mitchell, Director, OSIT

Mr. Mitchell told the subcommittee that the original intent was to conduct a survey of STEM education programs in the state and other states so that the best practices could be implemented in Nevada. He went on to say that a similar survey could be done. The feedback from the previous survey was that it was too long and the questions were duplicated. Mr. Mitchell said about 2000 surveys were returned in 2014. Not all of them were completed due to the length of the survey.

- VI. **Discussion of Desired Future Outcomes from Survey and Possible Changes (For Possible Action)**
Brian Mitchell, Director, OSIT

After an in-depth discussion the subcommittee agreed that a shorter survey with fewer questions would get a better response. They agreed that using check boxes for the responses would make responding to the survey easier than long-form answers. Respondents could also be given the opportunity to provide their contact information to provide more information. The ideas will be presented at the Council of the whole meeting on February 22, 2016 to get

feedback from the entire STEM Advisory Council. The subcommittee will then proceed with drafting the questions and the preamble.

VII. Consider Agenda Items for the Next Meeting **(For Possible Action)**

No action was taken.

VIII. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

IX. Adjournment

Mr. Mitchell adjourned the meeting at 3:57 pm.